## Logo, company name Description automatically generatedSt Hellier Community Fund

**Overview**

Individuals, charities and voluntary organisations are invited to bid up to £2000 for a project that will benefit the St Helier community . Priority will be given to projects taking place in the St Helier ward

The *St Hellier Community Fund* provides funding for projects that aim to foster a sense of community, where diversity is celebrated and valued, and opportunities are available for all. The programme is about developing and supporting new community led ideas and proposals. It also aims to strengthening the skills, abilities and confidence of local people and empowering residents to come together to respond to local concerns and take action to develop stronger communities. All applications will be considered but priority will be given to projects addressing the following:

* Addressing social isolation,
* Developing community cohesion,
* Tackling inequality
* Youth activities
* Climate change and environmental issues
* addressing the disproportionate impact of COVID 19 including mutual aid activities

Priority will be given to new initiatives. The total amount of grant available for all projects is £10,000

**Who can apply?**

* Individuals / Sutton residents

**Community and voluntary organisations**

* Registered charities
* Constituted clubs or groups
* Faith groups
* Mutual aid groups Social enterprises / Community Interest Companies (C.I.Cs’)

In addition, applicants need to:

* demonstrate support of at least 10 local residents for their proposed project (by email signature)
* be over the age of 16 (if under 18, permission needs to be given from an appropriate adult)
* ensure the project is delivered wholly within one or all of the 3 wards and local residents benefit.

**What will be Funded**

* Project equipment and materials including food and refreshments
* Promotional materials
* Volunteers out of pocket expenses
* Mutual Aid activity

**What won’t be funded**

* Alcohol
* Payments to members of the management committee
* A group’s on-going running costs
* Activities promoting religious events and activities
* Salary costs for any paid staff
* Borough-wide projects
* Retrospective costs incurred before a decision is made

**Safeguarding children and vulnerable adults**

Should your funding request relate to the provision of services for young children: or vulnerable persons, you will need to:

1. Confirm that any person connected to and or involved in the proposed project, does not have any unspent criminal convictions, cautions or warnings; and

If a registered organisation

1. Provide evidence of your safeguarding policies and procedures.

Subject to your response to (a) above, further information and a signed assurance declaration may be required.

If unregistered

1. Required to sign up to a recognised ‘Safeguarding policy

**When is the closing date for applications?**

The closing date for applications is **Friday March 18th** Applications will not be considered after this date. All applications must be typed using the form below. We anticipate advising all applicants of the outcome of their application within 4 weeks of the closing date.

**What is the decision making process?**

A panel consisting of a London Borough of Sutton Officer, a representative from SWL/ CCG Sutton, a representative from the St Helier community, and a representative from Community Action Sutton shall decide on the allocation of the grant. All decisions will be final.

**When must projects be completed?**

All projects must be completed within 6 months of the funding being allocated

**Monitoring Information**

You will be required to monitor the success of your project. You will need to submit evidence and information about your project within six weeks of the project being completed, including:

* Photos/video showing the project taking place.
* Receipts/Invoices as proof of project expenditure
* The number of people whom benefitted from the project
* A short narrative, not more than 300 words detailing the project outcomes, which may put on the council website or other promotional material, with the photos and/or video.

# These should be sent to [enquiries@communityactionsutton.org.uk](mailto:enquiries@communityactionsutton.org.uk)